



ALVERSTOKE PARISH

Alive to God's Love in the Community

APPLICATION FORM FOR FAMILIES MINISTER

Closing Date for Applications: Monday 29th January 2018

Interview Date: Tuesday 20th February 2018

Please complete this application form electronically and return it to Kay Howard (Church Warden) at churchwardenkay@gmail.com

or by post to: Kay Howard (Churchwarden), Alverstoke Rectory, Little Anglesey Road, Gosport PO12 2JA

Once your application has been received, you will receive a confirmation email.

Please complete this form as fully as you can, and enlarge any text boxes as necessary. If you have any questions or queries, please do not hesitate to contact Kay Howard via email at churchwardenkay@gmail.com

Post applied for:	FAMILIES MINISTER Alverstoke Parish
Where did you see the post advertised?	

PERSONAL DETAILS	
Title	
Surname	
Forename(s)	
Address	
Work tel. no.	
Home tel. no.	
Mobile tel. no.	
E-mail	

CURRENT (or most recent) EMPLOYMENT

Post	
Employer	
Date from/to	
Summary of responsibilities	

PREVIOUS POSTS (Most recent first) Please account for any gaps

Employer	Post	From	To	Summary of responsibilities

EDUCATION AND QUALIFICATIONS (Most recent first)

School / college / university...	From	To	Qualifications (level and grade)

OTHER RELEVANT EXPERIENCE

Skills and experience in working with children, young people and families

Wider involvement in the life of a local Church. Please include the name of the church you are currently attending and details of how you are currently involved there.

Courses and training attended which are relevant to working with children, young people and families within Christian ministry

Personal interests

YOUR JOURNEY OF FAITH

As we seek someone for this role who is comfortable in sharing their faith, please describe what your journey of faith has been and how you perceive God being at work.

STATEMENT IN SUPPORT OF YOUR APPLICATION

Please indicate clearly how your skills and experience meet the requirements of the post as set out in the Job Description and Person Specification. Include your vision, priorities and vocation for Families Ministry.

ADDITIONAL QUESTIONS

If successful, what is the earliest date that you could start the job?

Do you drive or if not, how would you travel around the parish?

Do you need a work permit for this post?
If Yes - Please supply details of any visa currently held, number, start/expiry dates and details of any restrictions

REFEREES

Please provide details of three referees, including your present or most recent employer.

We would also usually expect one of the referees to be your Church leader or equivalent.

1

Name

Position

Address

Tel. No.

E-mail

May we approach before interview?

2

Name

Position

Address

Tel. No.

E-mail

May we approach before interview?

3

Name

Position

Address

Tel. No.

E-mail

May we approach before interview?

CHILD PROTECTION and VULNERABLE ADULTS POLICY

This position involves regular contact with children, young people and vulnerable adults, and this recruitment is therefore subject to the current vetting and barring procedures in line with diocesan policy and current DBS guidelines and legislation.

Have you ever been convicted of or cautioned with a criminal offence? If yes, provide full details.

YES

NO

Because of the nature of the work you are applying for, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (exemptions) Order 1975. This means that you are not entitled to withhold information about convictions which for other purposes are "spent" under provisions of the Act. In the event of employment, failure to disclose such convictions could lead to disciplinary action being taken. Any information will be treated in the strictest of confidence and used solely in relation to this application.

DATA PROTECTION ACT 1998

Your signature on this document gives Alverstoke Parochial Church Council the right, under the Data Protection Act 1998, to process the information you have given, including data of a sensitive nature, for processes relating to your application for employment, which have been notified to the Offices of the Information Commissioner. Any processing of the data by the PCC will be in accordance with the PDBF's Data Protection Policy and the processing principles set out in the Act. Application forms of unsuccessful candidates will be destroyed after 6 months.

DECLARATION

I declare that the statements made by me in this application are true and that the accuracy thereof shall be a condition of any contract of employment offered to me by the PCC of Alverstoke Parish.

Signature of Applicant

Date